



## **Continuous Disclosure Policy**

The Board of the Company recognises the importance of complying with the ASX Listing Rule that requires listed companies to have in place systems designed to ensure that all investors have equal and timely access to material information concerning the Company, including its financial position, performance, ownership and governance. Company announcements are to be factual and presented in a clear and balanced way.

The Company Secretary has been nominated as the person with primary responsibility for the Company's communications with the ASX. The Company Secretary is required to be fully conversant with the ASX Continuous Disclosure Listing Rules and Guidance Notes and also the Corporate Governance Principles and Recommendations of the ASX Corporate Governance Council. The Company Secretary is responsible for ensuring that communications are made in a timely manner, are factual and are expressed in a clear and objective way that allows investors to assess the impact of the information when making investment decisions. Members of the Board, in accordance with the Board Charter, meet with the Company Secretary/Chief Financial Officer on a six monthly basis to review the Company's ongoing compliance with the continuous disclosure requirements. Each Board member has the responsibility of advising the Company Secretary/Chief Financial Officer within the time limits set in the Listing Rules of any relevant disclosure matters of which they become aware.

The Chairman of the Board is the only officer of the Company authorised to speak on behalf of the Company on market issues.

Announcements and other documents that have to be lodged with the ASX include:

- Half yearly and annual Appendix 4D, 4E, financial statements and annual report
- Dividend announcements
- Monthly net tangible asset backing details
- On market buy back details
- Letters to shareholders
- Changes in directors or company secretary
- Change in directors' interests in the Company
- Changes to the Company's Constitution
- Copies of notices of general meetings of shareholders
- Changes in substantial shareholders and their holdings
- Changes in the Company's capital